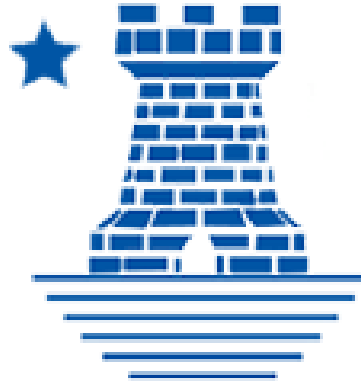


**NEWPARK
COMPREHENSIVE
TRANSITION YEAR
STUDENT BOOKLET
2017/2018**



NAME: _____

FORM TEACHER: _____

THIS BOOKLET MUST BE FILLED IN, SIGNED AND RETURNED TO YOUR FORM TEACHER BY THURSDAY AUGUST 31ST IN REGISTRATION.

TRANSITION YEAR CONTRACT 2017/18

Transition Year is a crucial year in the development of all students in Newpark. It allows the students to grow emotionally, socially, physically and academically. The key to success in Transition Year is to push yourself as hard as you can in all areas and try as many new subjects / activities as possible.

We would ask that all students commit to this contract for the coming year:

- I will give of my best in all areas of the year ahead to complete challenges and produce the best work and result I can.
- I commit to being punctual to all activities, to school and to all outside school parts of the programme, e.g. Community Action, Work Experience etc.
- I will endeavour to leave everyone that I come in contact with from outside and inside the Newpark community with the best impression of the school and myself as possible.
- I will embrace all of the diversity and change that I come upon in TY, I will show respect and be courteous to everyone I come in contact with.

This contract covers all trips extra to the general day to day curriculum of the school. I give permission for my Son / Daughter to attend any trips that TY encompasses. If there is something that I do not wish my Son / Daughter to attend I will inform his/ her Form Teacher via a note in their journal.

Signed student: _____

Signed parent: _____

Date: _____

Signed Form Teacher: _____



COMMUNITY ACTION AND ACTIVITY WEEKS

Each student is required to take part in a Community Action programme. Failure to complete Community Action or Activity Weeks will result in a loss of credits at the end of the module as well as other sanctions in line with school policy.

COMMUNITY ACTION

Community Action is an important part of the TY Programme and is compulsory for all students. Students are required to volunteer their services every Tuesday afternoon after school, (for the duration of the school year) with a voluntary service of their choice which would be of benefit to their local community. This can be organised at a suitable time of choosing either.

Examples of Community Action undertaken in the past are volunteering in Charitable Organisations, Homework Clubs, Youth Groups, Church Groups, Nursing Homes, Tidy Towns etc.)

Students should choose one Community Action which they will undertake for the year. **STUDENTS MAY NOT UNDER ANY CIRCUMSTANCES COMPLETE COMMUNITY ACTION WITHIN CLASS TIME.**

Each week, upon completion of Community Action, the school journal Community Action report should be signed by the person within the organisation responsible for the student. At the end of each module a Community Action Module review card will be sent out and will need to be returned before credits are awarded.

ACTIVITY WEEKS

Students are also required to participate in all activity weeks both within the school and outside the school.

There are 2 Activity weeks in each module., 6 in total. Each must be written up in detail and are awarded credits in each module

- 3 x Work Experience
- 1 x In Dublin Week
- 1 x Arts Week
- 1 x Gartan OEC

WORK EXPERIENCE

Students are required to undertake 3 Work Experience weeks, one in each module.

Work Experience is an important part of the TY Programme. Students should take the time to try to find a Work Experience in an area they have an interest in. As there are a lot of schools that undertake Work Experience it is important to make enquiries about your Work Experience as soon as possible in order to avoid disappointment.

All required forms will be sent out digitally over the course of the modules. They should be returned by email to your form teacher. All Community Action and Work Experience forms are available on the school website.



Newpark Comprehensive School Policy for School Trips

All Parents / Guardians of students in Transition Year should make themselves aware of Newpark's School Policy on trips. It can be found by following the following link:

<http://newparkschool.ie/wp-content/uploads/2012/09/School-Trips-Policy.pdf>

"The school expects that all students travelling on an extended tour will display a level of maturity commensurate with their age. Students on trips, which involve an overnight stay in Ireland or abroad cannot be supervised on a 24 hour basis and all extended school tours will involve periods of time without direct supervision. Parents who are concerned that such a level of supervision is inadequate should not permit their son / daughter to take part in such trips"

Policy adopted 13th June 2012.

Once students have been settled and sent to their rooms in the evening they should only re-emerge if there is an emergency. This may lead to serious consequences should it occur.

"The behaviour record of a student in school shall be taken into account in deciding whether to allow a student participate in a school trip."

"All school rules and policies apply on all school trips"



Gartan Outdoor Education Centre
Churchill, Letterkenny, Co.Donegal
www.gartan.ie

What to bring with you:

2 towels

Old runners (that will not return)

Swimming Togs

Comfortable Trousers to walk in (not jeans)

T-shirts (lots of them)

Comfortable shoes to walk in

Hoodies / Fleece

Water Proof Jacket and Trousers

Sun Cream

Only bring valuables with you that are totally necessary

On the morning of departure the bus will depart at 7:30am SHARP, please be there at least 10 minutes in advance of this.

On arrival back in Dublin the bus will drop students in Parnell Square at approx. 5:30pm, students are required to make their own arrangements to get home from there.

The TY Eportfolio — Please also see back page of booklet.

A very important part of TY is that you **reflect** on new experiences, to make the most of them. Being able to look back on your experiences and efforts to see how you did, give yourself credit and imagine how you could do better, is an essential skill of being an adult.

The TY Eportfolio is the place where you will collect your plans, memories and reflections throughout Transition Year. It takes the form of an online OneNote Notebook divided into sections under the headings below. Each module you will gradually fill it up, using not just text but also photos, videos and links to illustrate all that you have experienced and the effect it has had on you. Many students say that their best experiences of Newpark are from their time in Transition Year, so it is worth making your Eportfolio a digital document that you will treasure, giving an in-depth picture of yourself in this pivotal year.

Your form teacher will guide you through how to use OneNote, and you will have one period a week in the computer room to work away on it. Every Thursday you will upload your guest speaker write-up, and there will be a deadline towards the end of each module for all sections of that module's Eportfolio to have been completed in full. The sections for each module's folder are:

Initial thoughts and feelings on TY (module 1 only)

Aims and aspirations for the module and for TY

All guest speakers

Reflective pieces on Leisure and Recreation, Work Area and Arts

Community Action

Work Experience

Activity Week

Discussion

Extra-curricular activities

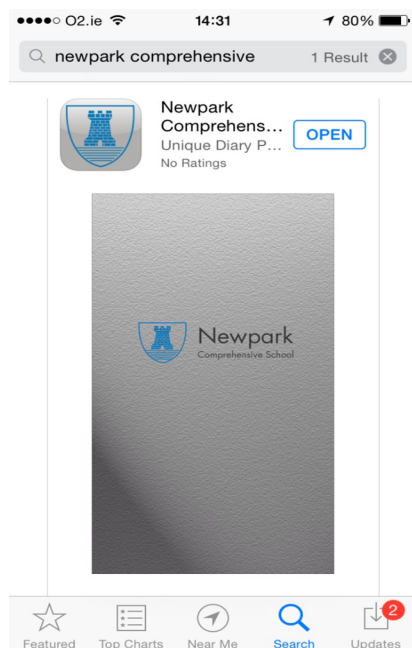
Highs and lows of each module

To get the most out of your Eportfolio, make sure you use it to **reflect**: not just to recount what happened, but how it affected you, whether it was as you expected, and how you would do things differently next time. .

THE NEWPARK COMPREHENSIVE APP.

FOR ALL UPDATED INFORMATION ON TRANSITION YEAR ACTIVITIES INCLUDING DATES, ACTIVITIES, WORK EXPERIENCE FORMS ETC.

CHECK OUT THE NEWPARK APP FOR SMART PHONES



Receive Push Notifications and keep up to date with all the information throughout Transition Year

CHOICES DURING TRANSITION YEAR.

The following pages have a range of choices that you will be hearing about over the coming days. You must choose now all the activities that you will do for the rest of the year. Changes will only be permitted in exceptional circumstances so listen carefully and choose well.

In every case put numbers beside all choices and we will endeavour to give you your first preferences in as many areas as we can. However, this may not always be possible and will be on a first come first served basis after **Thursday 31st August in registration.**

Please have your parent sign at the bottom of each of your choices to signify this has been discussed and approved.

WHERE YOU CHOSE A PAID OPTION E.G. SURFDOCK , YOU MUST BRING THE APPROPRIATE AMOUNT ON THE FIRST CLASS OF THAT MODULE IN AN ENVELOPE WITH THE CLASS AND THE AMOUNT ON IT, CHEQUES MADE PAYABLE TO NEWPARK COMPREHENSIVE SCHOOL.

STUDENTS WHO COMMIT TO A PAID OPTION WILL NOT BE PERMITTED TO CHANGE DUE TO ARRANGEMENTS MADE WITH THE VARIOUS LOCATIONS

OPTION

RANK FROM 1—6 YOUR PREFERENCES. THIS IS A CHOICE FOR THE WHOLE YEAR AND NO PREVIOUS EXPERIENCE OF THE SUBJECT PREVIOUSLY IS NECESSARY. IF YOU ARE IN THE EUROPEAN SECTION YOU MUST CHOOSE IT AS NO.1.

MUSIC _____

ART _____

BUSINESS _____

HOME ECONOMICS _____

EUROPEAN SECTION _____

TECHNICAL SUBJECTS _____

GEOG / HISTORY _____

PARENT SIGNATURE: _____

WORK AREA (FRIDAY MORNING 3 PERIODS)

RANK FROM 1—7 YOUR PREFERENCES. THIS IS A CHOICE FOR THE WHOLE YEAR.

MINI COMPANY _____

BANDS _____

DRAMA _____

ECDL (IT—COST €100 FOR CERT) _____

CATERING _____

FILM _____

CRAFT _____

PARENT SIGNATURE: _____

ARTS (MONDAY BETWEEN BREAK AND LUNCH)

RANK FROM 1—8 YOUR PREFERENCE. THIS IS A MODULAR SUBJECT (OVER 9 WEEKS) SO PAY SPECIAL ATTENTION TO YOUR FIRST 3 CHOICES AS THEY WILL BE TREATED AS YOUR FIRST CHOICES FOR EACH MODULE.

JAPANESE _____

RUSSIAN _____

TECHNICAL SUBJECTS _____

CREATIVE WRITING _____

SALSA DANCING _____

PHOTOGRAPHY _____

THEATRE AND STAGE _____

BEGINNER MUSIC _____

PARENT SIGNATURE: _____

LEISURE AND RECREATION MODULE 1

Please note that half of the options are paid and half are free. It is very important that any monies owed are paid to the teacher associated on the first class of the module. See costs below. Preference all options.

Zumba / Dance _____

Tennis €10 _____

The Wall - Climbing €90 _____

Surfdock (Water Activities) €120 _____

Yoga _____

Games _____

Water Polo _____

Parent signature: _____

LEISURE AND RECREATION MODULE 2

Please note that half of the choices are paid and half are free. It is very important that any monies owed are paid to the teacher associated on the first class of the module. See costs below. Preference all options.

Games _____

The Wall— Climbing €90 _____

Boogie Bounce - €70 _____

Yoga _____

Water Polo _____

Tennis _____

Zumba / Dance _____

Parent signature: _____

LEISURE AND RECREATION MODULE 3

Please note that half of the options are paid and half are free. It is very important that any monies owed are paid to the teacher associated on the first class of the module. See costs below. Preference all options.

Games _____

Tennis €10 _____

Surfdock (Water Activities) €120 _____

Yoga _____

Baseball _____

Aqua Aerobics _____

Zumba / Dance _____

Parent signature: _____

ACTIVITY WEEK DATES		
November	6th — 10th	13th—17th
January / February	29th — 2nd	5th—9th
May	7th—11th	14th—18th
Ms French		
November	Gartan OEC	Work Experience 1
February	In Dublin Week	Work Experience 2
May	Arts Week	Work Experience 3
Ms McCarthy		
November	Work Experience 1	Arts Week
February	Work Experience 2	Gartan OEC
May	Work Experience 3	In Dublin Week
Ms Cooper		
November	In Dublin Week	Work Experience 1
February	Arts Week	Work Experience 2
May	Gartan OEC	Work Experience 3
Mr Ludgate		
November	Work Experience 1	In Dublin Week
February	Work Experience 2	Arts Week
May	Work Experience 3	Gartan OEC
Mr Byrne		
November	Arts Week	Work Experience 1
February	Gartan OEC	Work Experience 2
May	In Dublin Week	Work Experience 3
Ms Keating		
November	Work Experience 1	Gartan OEC
February	Work Experience 2	In Dublin Week
May	Work Experience 3	Arts Week

LIFESKILLS TIMETABLE 2017/18

AMCC			
TIME (THURSDAY)	MODULE 1	MODULE 2	MODULE 3
1:45—2:45	Careers Ed EN	First Aid AA	RSE CH
2:45—3:45	Philosophy HH	Comms CD	RE SH
DL			
TIME (THURSDAY)	MODULE 1	MODULE 2	MODULE 3
1:45—2:45	RSE CH	Careers Ed EN	First Aid AA
2:45—3:45	RE SH	Philosophy HH	Comms CD
TC			
TIME (THURSDAY)	MODULE 1	MODULE 2	MODULE 3
1:45—2:45	Philosophy HH	Comms CD	RE SH
2:45—3:45	Careers Ed EN	First Aid AA	RSE CH
SFH			
TIME (THURSDAY)	MODULE 1	MODULE 2	MODULE 3
1:45—2:45	Comms CD	RE SH	Philosophy HH
2:45—3:45	First Aid AA	RSE CH	Careers Ed EN
CB			
TIME (THURSDAY)	MODULE 1	MODULE 2	MODULE 3
1:45—2:45	First Aid AA	RSE CH	Careers Ed EN
2:45—3:45	Comms CD	RE SH	Philosophy HH
AK			
TIME (THURSDAY)	MODULE 1	MODULE 2	MODULE 3
1:45—2:45	RE SH	Philosophy HH	Comms CD
2:45—3:45	RSE CH	Careers Ed EN	First Aid AA

SOCIAL STUDIES / SCIENCE TIMETABLE 2017/18

AMCC

DAY	MODULE 1	MODULE 2	MODULE 3
TUESDAY	SCIENCE 1 - SO	SCIENCE 2—SCN	SCIENCE 3— LA
THURSDAY	SS 1—MO'D	SS 2 — CR	SS 3 — HH

DL

DAY	MODULE 1	MODULE 2	MODULE 3
TUESDAY	SCIENCE 3 - LA	SCIENCE 1— SO	SCIENCE 2 - SCN
THURSDAY	SS 3—HH	SS 1—MO'D	SS 2—CR

CB

DAY	MODULE 1	MODULE 2	MODULE 3
TUESDAY	SCIENCE 2 - SCN	SCIENCE 3 - LA	SCIENCE 1—SO
THURSDAY	SS 2—CR	SS 3—HH	SS 1—MO'D

TC

DAY	MODULE 1	MODULE 2	MODULE 3
TUESDAY	SS 1— MO'D	SS 2—CBR	SS 3—AMCN
THURSDAY	SCIENCE 1—SO	SCIENCE 2—DL	SCIENCE 3—LA

AK

DAY	MODULE 1	MODULE 2	MODULE 3
TUESDAY	SS 3—AMCN	SS 1—MO'D	SS 2—CBR
THURSDAY	SCIENCE 3—LA	SCIENCE 1—SO	SCIENCE 2—DL

SFR

DAY	MODULE 1	MODULE 2	MODULE 3
TUESDAY	SS 2—CBR	SS 3—AMCN	SS 1—MO'D
THURSDAY	SCIENCE 2—DL	SCIENCE 3—LA	SCIENCE 1—SO

Transition Year Visit to Gartan Outdoor Education Centre 2017/18

Student Name _____ Form _____

Address _____

Home telephone number _____

Parent/Guardian daytime telephone num: _____

Student mobile telephone number _____

Rules

- Students must follow all regulations of the Centre. Students will be also required to follow the Relationships and Behaviour Policy of Newpark Comprehensive School. No student may leave the Centre without the permission of the teacher in charge.
- The purchase, possession of, and/or use of alcohol or any other illegal substance is strictly forbidden. Please see Substance Misuse Policy. (<http://newparkschool.ie/wp-content/uploads/2010/10/np-substance-use-policy.pdf>)
- In an emergency, if I cannot be contacted, I empower the person(s) in charge to authorise emergency medical treatment or any operation required.

- In the event of a serious breach of discipline, we reserve the right to send the student concerned home. You will be notified and you will be responsible for any expenses incurred above those already paid for ..
- In order to ensure the safety of all students we ask for your permission to inspect students luggage should the person in charge deem it necessary.

Student Signed:

Date: _____

Parent/Guardian Signed:

Date: _____

If your child has any medical condition/allergies/special food requirements etc., please specify below:

Important dates for your diaries:

- **MODULE 1**
- **Thursday August 31st— Signed Booklet due back**
- **Friday September 8th—Community Action Forms filled in and signed due back**
- **Tuesday September 12th—Community Action start**
- **(All those without Community Action on this date will be kept in)**
- **Friday October 13th—Work Experience forms for Module to be returned to Form Teacher**
- **Wednesday October 25th —All sections of folder to be uploaded to Form Teacher for Module 1**
- **November 6th — 10th Activity Week 1**
- **November 13th—17th Activity Week 2**
- **MODULE 2**
- **Wednesday November 22nd —Activity Week write ups due to be uploaded**
- **Parent—Teacher Meetings Friday December 1st and Tuesday December 5th**

IMPORTANT TO NOTE THERE WILL BE OTHER IMPORTANT DATES THAT WILL BE POSTED ON THE APP AND WEB SITE.

- **Friday January 19th —Work Experience forms for Module 2 to be returned to Form Teacher**
- **Wednesday 24th January —All sections of folder to be uploaded for Module 2**
- **January 29th — February 2nd Activity Week 3**
- **February 5th — 9th Activity Week 4**
- **MODULE 3**
- **Wednesday February 21st— Activity Week 3 + 4 Write Ups due to be uploaded**
- **Wednesday March 14th—Interview Day**
- **Friday April 20th—Work Experience Forms for Module 3 due to be handed to Form Teacher**
- **Wednesday May 2nd —Module 3 folder to be uploaded to Form Teacher**
- **May 7th—11th Activity Week 5**
- **May 14th—18th Activity Week 6**
- **Monday 21st May —Act Week 5 + 6 Write Ups due**
- **Thursday May 24th —Transition Year Graduation**

IMPORTANT TO NOTE THERE WILL BE OTHER IMPORTANT DATES THAT WILL BE POSTED ON THE APP AND WEB SITE.

I.T. IN TRANSITION YEAR

As part of Transition Year you will receive a school email address and an Office 365 login.

SCHOOL EMAIL:

All important information about activities, deadlines, changes of plans etc will be communicated to your school email by your form teacher, so it is vital that you check your school email **every day**. This is just a habit you need to get into in TY. There is a lot more information given to you this year than you are used to, about a wide variety of different things on a daily basis, so if you do not check your email you will simply not be able to keep up.

OFFICE 365 LOGIN AND ONENOTE:

This is a username and password to be kept carefully as it gives you access to Microsoft OneNote, for your TY Eportfolio. You will have one period a week in the computer room with your form teacher to learn how to use and make the most of OneNote for your Eportfolio. It can also be accessed from anywhere via the internet, the OneNote desktop app, or the OneNote smartphone app. The OneNote Notebook has all the sections of your Eportfolio for you to fill up (see separate section on this), which only you and your form teacher can see. There is also a 'Content Library' where your form teacher can share documents with the whole group. In addition your login allows you full access to Word, Powerpoint, Excel, Sway and cloud storage on Onedrive.