**2nd year Parent Teacher Meeting Thursday, 08 March 2018**

**Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Form: \_\_\_\_\_\_\_\_\_\_**

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|  | **Subject** | **Teacher** |
| **1** |  |  |
| **2** |  |  |
| **3** |  |  |
| **4** |  |  |
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| **10** |  |  |

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Parent/Guardian)

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Dear Parent/Guardian,

A Parent-Teacher meeting for 2nd year pupils will be held on **THURSDAY, 8th MARCH**  from **3.45 – 6.45pm.** Specific appointments will be made with individual teachers.

If you intend to come to the meeting please complete the form above, listing the teachers you wish to meet **IN ORDER OF PRIORITY** (1 being your top priority) and the subject they teach your son/daughter. If your son/daughter has two teachers for any subject please nominate the **MAIN** teacher for the subject. If you will *not* be attending, please sign in the appropriate place above.

Normally, we ask that the above form be returned to the school with your child but given the current disruption to schools due to the weather conditions, I would be most grateful to you if you could email your requested appointments to gearoidin.odwyer@newparkschool.ie. There is no need to scan the form, simply include the name of your son/daughter and the teachers you would like to meet (including the subject). Details of the times of your appointments will then be arranged. The making of the arrangements for each parent is a difficult and time-consuming process. IT IS ESSENTIAL THAT THIS FORM IS RETURNED PROMPTLY. Unfortunately it may not be possible to accommodate late requests. If you have any queries regarding the meeting please contact Gearoidín at the above email address.

Derek Lowry

Principal