

Newpark Comprehensive School

Community Action Programme



Transition Year 2020/2021

Student Name:

Form:

To Whom It May Concern:

Thank you most sincerely for agreeing to assist with our Community Action Programme particularly in such tricky times. We hope our students will be of real value to your organisation / institution, and that they will benefit greatly from their Community work experience.

However, there are a number of dates when students will not be available for their Community Work Placements due to other planned activities. Students will **not** be available during the following weeks.

October 26 th – October 30 th	Mid-Term Break
December 22 nd - Jan 6 th	Christmas Holidays
January 25 th – 29 th	Activity Week 1
Feb 1 st – 5 th	Activity Week 2
February 8 th – 12 th	Activity Week 3
February 15 th – 19 th t	Mid-Term Break

There will be also a block of time during the year where the students will be completing a Sustainability programme on Tuesday afternoons. The student who you are taking is completing their programme the weeks of:

We would appreciate if you as Supervisor could please sign the report sheet on a weekly basis. This sheet can be found in the student's Journal and is an essential part of the year's assessment.

Note: If you have any queries please do not hesitate to contact me through the school office at 01-288-3724 OR on morgan.lennon@newparkschool.ie

Best regards,

TY Coordinator