

## **Child Safeguarding Risk Assessment**

### **Written Assessment of Risk School for Newpark Comprehensive School**

In accordance with section 11 of the Children First Act 2015, and with the requirement of Chapter 8 of *Child Protection Procedures for Primary and Post Primary Schools 2017*, the following is the written Risk Assessment of Newpark Comprehensive School.

#### **1. List of School Activities**

- Daily arrival and dismissal of students
- Recreation breaks for students
- Classroom teaching
- One-to-one teaching
- One-to-one counselling
- Outdoor teaching activities
- Sporting activities
- School outings
- School trips involving overnight stay
- School trips involving foreign travel
- Use of toilet/changing/shower areas in school
- Fundraising events involving students
- Use of off-site facilities for school activities
- School transport arrangements including taxi use for resource students
- Care of children with special educational needs, including intimate care where needed
- Management of challenging behaviour amongst students, including appropriate use of restraint where required
- Administration of Medicine
- Administration of First Aid
- Curricular provision in respect of SPHE, RSE, Wellbeing
- Prevention and dealing with bullying amongst students
- Training of school personnel in child protection matters
- Use of external personnel to supplement curriculum
- Care of students with specific vulnerabilities/needs such as:
  - Students from ethnic minorities/migrants
  - Lesbian, gay, bisexual, or transgender (LGBT) students
  - Students perceived to be LGBT
  - Students in care
  - Students on Child Protection Notification System (CPNS) with TUSLA
- Recruitment of school personnel including:
  - Teachers/SNAs
  - Caretakers/Secretaries/Cleaners
  - Sports coaches
  - External Tutors/Guest Speakers
  - Volunteers/Parents in school activities
  - Visitors/contractors present in school during school hours
  - Visitors/contractors present during after school activities

- Participation by students in religious ceremonies/religious instruction external to the school
- Use of Information and Communication Technology by students in school
- Applications of consequences under the school's Relationships and Behaviour Policy including detention of students etc.
- Applications of consequences under the school's Relationships and Behaviour Policy including detention of students etc.
- Students from the school participating in work experience elsewhere
- Student teachers undertaking training placement in school
- Use of video/photograph/other media to record classroom and other school related activities
- After school use of school premises by other organisations
- Use of school premises by other organisations during the school day
- Evening study

**2. The school has identified the following risk of harm in respect of its activities:**

(It should be noted that risk in the context of this risk assessment is the risk of 'harm' as defined in the Children's First Act 2015 and not general health and safety risk. The definition of harm is set out in chapter 4 of the Child Protection Procedures for Primary and Post-Primary Schools 2017)

- Risk of harm not being recognised by school personnel
- Risk of harm not being reported properly and promptly by school personnel
- Risk of child being harmed in the school by a member of school personnel
- Risk of child being harmed in the school by another child
- Risk of child being harmed in the school by volunteer or visitor to the school
- Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g. school trip
- Risk of harm due to bullying of child
- Risk of harm due to inadequate supervision of children during school and at after-school activities
- Risk of harm due to inadequate supervision of children while attending out of school activities
- Risk of harm to children waiting on lifts from parents following after-school activities
- Risk of harm due to inappropriate relationship/communications between child and another child or adult
- Risk of harm due to children inappropriately accessing/using computers, social media, phones, and other devices while at school
- Risk of allowing children access to the internet where they could become exposed to harm, including harm of assault or sexual abuse (as set out in Section 2 of the Act)
- Risk of harm to children with AEN who have particular vulnerabilities
- Risk of harm to child while child is receiving intimate care

- Risk of harm in one-to-one teaching, counselling, coaching situation
- Risk of harm by member of school personnel communicating with students in an inappropriate manner via social media, texting, digital device, or other manner
- Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device, or other manner
- Risk of harm specific to online teaching and learning remotely

**3. The school has the following procedures in place to address the risk of harm identified in this assessment:**

- All school personnel are provided with a copy of the school's *Child Safeguarding Statement*
- *The Child Protection Procedures for Primary and Post-Primary Schools 2017* are made available to all school personnel
- School personnel are required to adhere to the *Child Protection Procedures for Primary and Post-Primary Schools 2017* and all registered teaching staff are required to adhere to the *Children First Act 2015*
- The school implements in full the SPHE curriculum
- The school implements in full the Wellbeing Programme at Junior Cycle
- The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's *Anti-Bullying Procedures for Primary and Post-Primary Schools*
- The school has supervision guidelines and a staff roster in place to ensure appropriate supervision of students during breaks and lunchtime
- The school has in place a policy and clear procedures in respect of school outings
- The school has a health and safety policy
- The school adheres to the requirements of the Garda vetting legislation and relevant DES circulars in relation to recruitment and Garda vetting
- Teachers are required to adhere to the Code of Professional Conduct for Teachers as published by the Teaching Council
- The school complies with the agreed disciplinary procedures for teaching staff
- The school has a Special Educational Needs Policy
- The school has an intimate care plan in respect of individual students who require such care
- The school has in place procedures for the administration of medication to students
- The school:
  - Has provided each member of staff with a copy of the school's Child Safeguarding Statement
  - Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement
  - Encourages staff to avail of relevant training
  - Encourages Board of Management members to avail of relevant training
  - Maintains records of all staff and Board member training
- The school has in place a policy and procedures for the administration of First Aid
- The school has in place a Relationships and Behaviour policy for all students
- The school has in place an IT acceptable use policy in respect of usage of ICT by all students

- The school participates in the Schools Broadband (Content Filtering) Program (SBP) managed by the PDST Technology in Education.
- The school has in place a Mobile Phone policy in respect of usage of mobile phones by all students
- The school promotes safe internet and social media use through both its SPHE and Digital Media Literacy programs.
- The school has in place a Critical Incident Management Plan
- The school has in place procedures for the use of external persons to supplement delivery of the curriculum
- Teachers are required to conduct one-to-one teaching in a public area or in a classroom/office with a window in the door
- Teachers have received guidance in relation to procedures and protocols when teaching and interacting with students remotely via digital means
- Guidance Counsellors and Chaplain have in place guidelines for one-to-one counselling
- The school has in place an induction process in respect of student teacher placements
- The school has in place procedures in respect of students at the school undertaking work experience in the school and in external organisations

In undertaking this risk assessment, the Board of Management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed and approved by the Board of Management on 15<sup>th</sup> September 2021. It shall be reviewed as part of the school's annual review of its Child Safeguarding Statement.

Signed \_\_\_\_\_

Chairperson, Board of Management

Date 15 September  
2021

Signed \_\_\_\_\_

Principal/Secretary to the Board of Management

Date \_\_\_\_\_

